

Periodic Financial Reports

Statement

Reports of expenditures shall be prepared monthly by the Business Manager as approved by the Superintendent of Schools.

Guidelines

- Copies of each monthly report shall be presented to the Board of Education and sent to members of the Board of Finance and the City Comptroller.
- A final composite report of school expenditures for the fiscal year shall be made by the Business Manager as approved by the Superintendent of schools during the month of August following the close of prior fiscal year.